

## NOTARY PUBLIC QUEENSLAND SCHEDULE OF FEES

All fees are expressed in Australian Dollars, effective 1 January 2016

Work	Fee	Fee + GST
<b>Affidavits, Affirmations, Declarations</b>		
Administering an oath or affirmation or taking a declaration and signing jurat	\$130	\$143
Each additional deponent etc at the same time	\$65	\$71.50
<b>Deeds or other Unsworn Documents</b>		
Witnessing and attesting execution or signing of a deed or other document	\$130	\$143
Each additional individual etc at the same time	\$65	\$71.50
<b>Verification of copy documents</b>		
Examining copies (photographic or otherwise) with original for verification – per 6 minute time unit, or part thereof	\$65	\$71.50
Notarial Certificate verifying copy document	\$185	\$203.50
<b>Notarial Certificates</b>		
Preparing Notarial Certificate verifying execution of a document by one individual, and completing the Certificate	\$185	\$203.50
Each additional individual at the same time	\$85	\$93.50
Preparing Notarial Certificate verifying execution of document by a corporation with declaration and exhibit, and completing the Certificate	\$350	\$385
Preparing and completing Notarial Certificate not otherwise prescribed – per 6 minute time unit, or part thereof	\$65	\$71.50
<b>Other Notarial Certificates</b>		
Preparing and completing a Certificate of Good Standing of an Australian Corporation	\$400	\$440
<b>Preparing and completing a certificate of Australian law:</b>		
(a) up to three folios	\$325	\$357.50
(b) for each folio beyond three	\$85	\$93.50

Work	Fee	Fee + GST
Preparing and completing a certificate in relation to any matter not otherwise specified in this scale:		
(a) up to three folios	\$185	\$203.50
(b) for each folio beyond three	\$85	\$93.50
<b>Bills of Exchange</b>		
Noting bill of exchange, including supplying one copy of note, entering in register, for each hour or part thereof	\$350	\$385
Protesting bill, including supplying one copy of the protest, if at the same time as noting	\$225	\$247.50
If protested later	\$395	\$434.50
<b>Ship's Protest</b>		
Noting	\$350	\$385
Copy	\$35	\$38.50
Certified copy	\$350	\$385
Additional Certified Copy	\$125	\$137.50
<b>Miscellaneous</b>		
Attendances:		
<ul style="list-style-type: none"> <li>• away from office or not otherwise provided for;</li> <li>• drawing and engrossing documents; and</li> <li>• other matters.</li> </ul>		
For Notary's time per 6 minute time unit or part thereof	\$52	\$57.20
For any Clerk per hour (pro rata for proportionate part)	\$165	\$181.50
Photocopying, facsimiles up to 15 pages included in above scales, exceeding 15, then per page	\$3	\$3.30

*NB: You will need to bring to your appointment sufficient identification, such as your Passport, Driver's Licence, Student ID or the like. If there are copies of documents to be notarised, you will also need to bring the original documents with you.*

## SYDNEY

Level 25  
1 O'Connell Street  
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## MELBOURNE

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## ADELAIDE

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